



N.C.S.D

Northstar Community Services District
900 Northstar Drive, Truckee, CA 96161
P: 530.562.0747 • F: 530.562.1505 • www.northstarcsd.org

Board of Directors
DEE CRAVENS
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SB 272 Enterprise System Catalog:

July 1, 2017

VENDOR AND PRODUCT: **Accela, Springbrook**

SYSTEM PURPOSE: Manage utility billing and customer records; capture all financial transactions of the District.

CATEGORIES/TYPES OF DATA: Customer contact information, District financial information, utility usage and billing information.

DEPARTMENT/PRIMARY CUSTODIAN: Accounting

FREQUENCY OF COLLECTION: Daily

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **VUEWorks**

SYSTEM PURPOSE: Asset management system – tracks maintenance schedules and activities, tracks and records history of repairs and service against District assets. Employee time sheets.

CATEGORIES/TYPES OF DATA: Maps, maintenance and repair activity information for District assets.

DEPARTMENT/PRIMARY CUSTODIAN: IT/GIS

FREQUENCY OF COLLECTION: Daily

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Esri, ArcGIS/ArcSDE**

SYSTEM PURPOSE: Utility, forestry, and defensible space mapping and asset inventory. Provide mapping and exhibits for planning and operational purposes.

CATEGORIES/TYPES OF DATA: District GIS database

DEPARTMENT/PRIMARY CUSTODIAN: IT/GIS

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **ProfitStars - Jack Henry & Associates, Inc., RemitPlus**

SYSTEM PURPOSE: Customer payment check remittance solution

CATEGORIES/TYPES OF DATA: Payment information, scanned images of customer checks.

DEPARTMENT/PRIMARY CUSTODIAN: Accounting

FREQUENCY OF COLLECTION: As Needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Microsoft, Office 2016**

SYSTEM PURPOSE: All Microsoft Office applications including word processing, excel spreadsheets, power point and publisher files.

CATEGORIES/TYPES OF DATA: Correspondence, departmental spreadsheets, presentations.

DEPARTMENT/PRIMARY CUSTODIAN: District Wide

FREQUENCY OF COLLECTION: Daily

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Microsoft Office 365 Exchange**

SYSTEM PURPOSE: Email System

CATEGORIES/TYPES OF DATA: email correspondence for entire district

DEPARTMENT/PRIMARY CUSTODIAN: IT/GIS

FREQUENCY OF COLLECTION: Daily

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Alloy Software, Alloy Navigator Express**

SYSTEM PURPOSE: IT asset inventory

CATEGORIES/TYPES OF DATA: District technology asset inventory.

DEPARTMENT/PRIMARY CUSTODIAN: IT/GIS

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Adobe, Adobe Acrobat**

SYSTEM PURPOSE: Create and store PDF files

CATEGORIES/TYPES OF DATA: All types of district documents and data.

DEPARTMENT/PRIMARY CUSTODIAN: District Wide

FREQUENCY OF COLLECTION: Daily

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Microsoft, SQL Server**

SYSTEM PURPOSE: Database system

CATEGORIES/TYPES OF DATA: District enterprise software back-end database solution

DEPARTMENT/PRIMARY CUSTODIAN: IT/GIS

FREQUENCY OF COLLECTION: Daily

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Badger Meter, Inc., Beacon**

SYSTEM PURPOSE: Automated water meter reading

CATEGORIES/TYPES OF DATA: Customer water meter data

DEPARTMENT/PRIMARY CUSTODIAN: Accounting

FREQUENCY OF COLLECTION: Daily

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Peninsular Technologies, PipeTech**

SYSTEM PURPOSE: Sewer line inspection software for the closed-circuit televising of sewer lines.

CATEGORIES/TYPES OF DATA: Video and asset inspection records for sewer pipelines and manholes.

DEPARTMENT/PRIMARY CUSTODIAN: Utilities

FREQUENCY OF COLLECTION: As Needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Citrix, Xen App**

SYSTEM PURPOSE: Application virtualization.

CATEGORIES/TYPES OF DATA: Virtual delivery of applications to client machines.

DEPARTMENT/PRIMARY CUSTODIAN: IT/GIS

FREQUENCY OF COLLECTION: Daily

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Watersmart Software, Watersmart**

SYSTEM PURPOSE: Water Meter Analytics.

CATEGORIES/TYPES OF DATA: Water Use Data and Analytics.

DEPARTMENT/PRIMARY CUSTODIAN: Accounting

FREQUENCY OF COLLECTION: Daily

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Xerox, Firehouse**

SYSTEM PURPOSE: Case Management System.

CATEGORIES/TYPES OF DATA: Fire Incident information and department data

DEPARTMENT/PRIMARY CUSTODIAN: Fire

FREQUENCY OF COLLECTION: Daily

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Accela, Merchant Transact**

SYSTEM PURPOSE: Online Bill Payment System

CATEGORIES/TYPES OF DATA: Customer contact information, District financial information, utility usage and billing information.

DEPARTMENT/PRIMARY CUSTODIAN: Accounting

FREQUENCY OF COLLECTION: Daily

FREQUENCY OF UPDATE: As needed